**AGENDA**

**Myerscough & Bilsborrow Parish Council**

**Clerk: Laura Bolton**

**Chairman: Cllr Bill Collinson**

**Vice Chairman: Cllr Dan Bolton**

**Email:** clerk@myerscoughbandbilsborrow-pc.org.uk **Tel: 07803631556/01995640833**

**Thursday 26th September at 7pm Bilsborrow Church**

**Public Participation**

1. **Apologies**
2. **Minutes of last meeting – to be checked and signed**
3. **Declarations of prejudicial interest in any of the agenda item interests and dispensations**
4. **Planning – Discuss and resolve on the Councils response to recent invitations to consult any applications received**
* Application 24/00604/FUL Installation of CCTV camera on 3m pole – pending consideration
* Application 24/00517/ADV Retrospective planning from Motor Trust UK – signage
* Application 24/00558/FUL – The Paddocks Garstang Road – change of use to domestic storage retrospective – pending consideration

Application 22/00612/OUTMAJ – land opposite Rockform. *Pending Consideration*

* *Application 23/01219/FULMAJ – Claughton on Brock Trade Park. Cllr Bolton to update*
1. **Finance**

**Review and approve payments due or paid from the Parish Council & War Memorial accounts and validate these.**

* **Cheque 200342 Mark Cornforth Lengthsmans Wages £720.00**
* **Cheque 200343 Nurture Landscapes £510.41 (Error made on cheque – reissued/replaced by cheque 200344**
* **Cheque 200344 Nurture Landscapes £510.41 Aug grass cutting payment**
* **Cheque 200345 HMRC Employee Tax £239.40**
* **Cheque 200346 Laura Bolton Clerk wages Jul, Aug, Sep 24 £1088.16**
* **Cheque 200347 Tfer Tree Surgeons £700**
* **Cheque 200348 St Hildas Church room rent £20**
* **Cheque 200349 Nurture Landscapes £510.41 September grass cutting payment**
* **Cheque 200350 PKF Littlejohn LLP £252.00 Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024**

**To be scrutinised & signed:**

* **Cheque 200351 – Environmental Crop Management Ltd**

**Review the accounts and complete a reconciliation of the accounts with the latest bank statements available.** **Chairman and Vice Chairman to sign and date.**

1. **External Audit Report from PKF Littlejohn LLP**
2. **Bilsborrow Village Hall - update on the Charity Commission Trust Deed** – Cllr Bolton
3. **MUGA – update**
* **Heads of term lease between School Trustees & Myerscough & Bilsborrow Parish Council**
* **Draft Deed of Covenant –** Cllr Bolton
1. **Bilsborrow Recreation ground**
* **CCTV update, planning permission**
* **Hedges**
* **Weeds on football pitches**
1. **Old Brock Station – nature reserve**
* **New picnic benches**
1. **Armistice Day Service 2024**
2. **Kissing Gates**
3. **Biodiversity grant – daffodils**
4. **Christmas**
* **Contribution to Garstang Christmas Lights**
1. **Graffiti under bridge at Guys Thatched Hamlet**
2. **Clerks report**
3. **Items for next agenda**

**DATE OF NEXT MEETING 28th November 2024**